

D. C. EVEREST AREA SCHOOL DISTRICT
6300 Alderson Street, Schofield, Wisconsin 54476

Regular Monthly
Board Meeting

February 26, 2008

7:30 p.m.

MINUTES

1. Call to Order

President Schaefer called the regular monthly school board meeting to order on February 26, 2008 at 7:30 p.m. at the Administration Building.

2. Roll Call

Board members present: Mary Hancock, Rita Kasten, Valerie Palarski, Larry Schaefer, Andrew Sutton and Gretchen Thuot. Student Representative Leah Hintz was present. Also present were Kristine A. Gilmore, Superintendent of Schools, Thomas R. Owens, Assistant Superintendent, Business/Personnel Services, and Lois M. Alt, Assistant Superintendent, Curriculum, Instruction & Technology. For visitors: See Register.

3. Pledge to the Flag

Those present recited the pledge to the flag.

President Schaefer announced the Board would adjourn to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(e) – to vote on the recommendation of the hearing officer on the expulsions of two students, to discuss a pending personnel issue, and to consider the superintendent’s 2008-2009 contract.

4. Hearing of Delegations Present

4.1. Everest senior high student Cailyn Falkowski and teacher Matt Cepress presented on a book, *Katherine’s Winter Day*, that Cailyn wrote in his Creative Writing class.

5. Consent Agenda

Motion by Hancock, second by Sutton, to approve the following consent agenda. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried.

5.1. Approval of Minutes

5.1.1. Minutes of January 22, 2008 – Regular School Board Meeting

5.2. Recommended Employment/Resignations/Contract Adjustments

Recommended Employment

Certified Staff

<i>Name</i>	<i>Position</i>	<i>Degree/Step</i>	<i>Start</i>	<i>New/Replace</i>
Don Abel, Jr.	Asst. Co-Director – Summer School	\$3090.00	2-18-08	Replace
Angela Bockhop	Asst. Co-Director – Summer School	\$3090.00	2-18-08	Replace

Summer School

<i>Name</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Hr/Day</i>	<i>Start</i>	<i>End</i>
Sue Hassel	Drivers Ed.	\$23.75/hr	8	6-12-08	7-3-08
Roland Hendrickson	Drivers Ed.	\$23.75/hr	8	6-12-08	7-3-08
Mike Hoffert	Drivers Ed.	\$23.75/hr	8	6-12-08	7-3-08
Tom Smith	Drivers Ed.	\$23.75/hr	8	6-12-08	7-3-08
Troy Ostrowski	Drivers Ed.	\$23.75/hr	6-8	6-12-08	7-9-08
Wayne Steffenhagen	Drivers Ed.	\$23.75/hr	8	6-12-08	6-27-08

Certified Staff for 2008-09

Teacher contracts for 2008-09. A list of teachers was attached.

Administrator contracts. A list of administrators was attached.

Support Staff

<i>Name</i>	<i>Position/Bldg.</i>	<i>Wage/hr</i>	<i>Start</i>	<i>Type</i>	<i>New/Replace</i>
Marie Breitenstein	Food Server/JH	\$9.25	1-23-08	FOOD	Replace
Rebecca Clemens	EEN Assistant/SH	\$10.26	1-28-08	EPU	Replace
Megan Rickert	EEN Assistant/MS	\$10.26	1-29-08	EPU	New
Kay Ramthun	EEN Assistant/JH	\$10.26	2/25/08	EPU	New
Diane Schulz	EEN Assistant/MB	\$10.26	2/4/08	EPU	New

Carol Molling	EEN Assistant/EV	\$10.26	2/1/08	EPU	New
Kathryn Wochinski	EEN Assistant/RO	\$10.26	2/18/08	EPU	New
Peggy Koehmstedt	EEN Assistant/RI	\$10.26	2/25/08	EPU	New
Michelle Sharkey-Gregurich	EEN Assistant/SH	\$10.26	2/25/08	EPU	New

Nonteaching Employees

Name	Position/Bldg	% Based on Append. B/C	Start	New/Replace
Jackie Kluever	Asst. Girl's Track Coach-SH	10%	3-3-08	Replace
Clint Steinke	Asst. Girl's Track Coach-SH	7%	3-3-08	Replace
Brady Mesenberg	Asst. Girl's Varsity Soccer Coach-SH	8%	3-10-08	Replace
Wayne Steffenhagen	Asst. Boy's Varsity Track Coach-SH	10%	3-3-08	Replace
Doug Furst	JV Coach/Asst Varsity Coach, Golf - SH	.5%	3-24-08	Replace
Rex Zemke	Asst. Boy's Varsity Baseball Coach - SH	9%	3-17-08	Replace

Resignation(s)/Retirement(s)

Certified Staff

Name	Position	Effective Date	Type
Richard Swanson	Physical Education Teacher	June 11, 2008	Early Retirement
Paula Hauber	Early Childhood Teacher	June 11, 2008	Early Retirement
Kari Paidin	Reading Recovery-Evergreen	June 11, 2008	Resignation

- 5.3. Treasurer's Report-General/Other Fund Bills
Checks #187443-187946 in the amount of \$857,117.42 in payment of general fund bills.
- 5.4. Budget Transfers – Seven (7) as submitted
- 5.5. Grant Application(s)/Budget(s) Approval

NAME	DESCRIPTION	AMOUNT
21 st Century Grant	Shazam! Community Learning Centers	\$50,000

- 5.6. Youth Options Program – None
- 5.7. Fund-Raising Request(s)
 - 5.7.1. Evergreen Elementary PTO request to solicit sponsorships for the Schoolhouse Rock-n-Run 5K/1-Mile Fun Run/Walk on April 26.
- 5.8. Gift(s)/Bequest(s) – None
- 5.9. Tuition Agreement(s)/Waiver Request(s)
 - 5.9.1. One family's request for two students (middle school and junior high) contingent upon family moving to the district.
- 5.10. Policy Approval-Second Reading
 - 5.10.1. Policy 3110 – Business-Budget Planning
 - 5.10.2. Policy 3160 – Business-Operating Reserve
 - 5.10.3. Policy 3161 – Business Operation-Transfer of Appropriation
 - 5.10.4. Policy 3250 – Business-Materials/Fees
 - 5.10.5. Policy 3260 – Business Operation-Sale and Disposal of School Equipment
 - 5.10.6. Policy 3280 – Business Operation-Gifts and Bequests
 - 5.10.7. Policy 3291.1 – Business Operation-Funds Management-Short Term Loans
 - 5.10.8. Policy 3291.2 – Business Operation-Funds Management-Debt Limitations
 - 5.10.9. Policy 3291.3 – Business Operation-Funds Management-Long Term Bonds
 - 5.10.10. Policy 3291.4 – Business Operation-Funds Management-Long Term Loans for Capital Improvement and Maintenance
 - 5.10.11. Policy 3292 – Business Operation-Funds Management-Investing-Non-Trust Funds
 - 5.10.12. Policy 3300 – Business Operation-Expenditures
 - 5.10.13. Policy 3312 – Business Operation-Quantity Purchasing
 - 5.10.14. Policy 3313 – Business Operation-Relations with Vendors
 - 5.10.15. Policy 3313.1 – Business Operation-Relations with Vendors-Local Purchasing
 - 5.10.16. Policy 3313.2 – Business Operation-Relations with Vendors-Vendors
 - 5.10.17. Policy 10620 – Job Description-Secretary to Elementary School Principal
 - 5.10.18. Policy 10620.1 – Job Description-Part-Time Secretary to Elementary School Principal/s

5.10.19. Policy 10720 – Job Description-Health Assistant

6. Reports/Considerations

6.1. Finance & Facilities Support Services Committee

6.1.1. Senior High Electrical Issue

Motion by Sutton, second by Hancock, to approve the high school electrical tunnel buss system as recommended with administration securing bids from other contractors of which results and award will be reported back to the board. Motion carried on a voice vote.

6.1.2. Association of School Business Officials (ASBO) Meritorious Budget Award for 2007-08 Annual Budget

The district received ASBO’s Meritorious Budget Award for the 2007-08 Annual Budget.

6.1.3. District Workers Compensation Rating

The committee heard the Workers Compensation Experience Factor for the district is .93 for the 2008-09 school year, down from 1.0 last year.

6.1.4. Lunch Box Online Report

The committee heard a report from Supervisor of Food Services Christine Welsh on Lunch Box Online.

6.1.5. Inservice on Equalized Aid Formula

Dr. Owens presented information on the equalized aid formula.

6.1.6. Policy Review

Motion by Sutton, second by Hancock, to approve 9137, 9240, and 9352 as a first reading with policy 9131 to be resubmitted to committee for revision. Motion carried with a voice vote.

6.1.6.1. Policy 9131 – Bylaws of the Board-Finance and Facilities/Support Services Committee

6.1.6.2. Policy 9137 – Bylaws of the Board – Negotiations Committee

6.1.6.3. Policy 9240 – Bylaws of the Board-Duties of Officers, Members and Auxiliary Personnel-Treasurer

6.1.6.4. Policy 9352 – Bylaws of the Board-Methods of Operation-Control of Funds

6.1.7. Other Items

No other items were discussed

6.2. Instruction & Personnel Operations Committee

6.2.1. Update on District Demographics

The committee heard an update on district demographics.

6.2.2. Update on Statewide ACT Data

The committee heard an update on statewide ACT data. Additional data will be brought to the March meeting.

6.2.3. Update on K-12 Math Alignment

The committee heard an update on the K-12 math alignment.

6.2.4. Update on Safe Schools Project

Information on the Safe Schools Project at the junior high in conjunction with the Village of Weston was submitted. The grant application was approved on March 20, 2007. The receipt of the grant was reported at the July 23, 2007 board meeting.

6.2.5. Secondary FTE Request

Motion by Palarski, second by Kasten, to approve the request for an additional .55 FTE at the junior high and an additional 2.0 FTE at the senior high. Motion carried on a voice vote.

6.2.6. Textbook Adoption

Motion by Palarski, second by Kasten, to approve the following textbook. Motion carried on a voice vote.

COURSE	TITLE	PUBLISHER	COPY-RIGHT	NO.	COST	TOTAL
Marketing/Advance Marketing	Marketing: The Core	McGraw Hill/Irwin	2007	30	\$123.75	\$3,712.50

6.2.7. Update on Youth Risk Behavior Survey

The committee heard an update on the youth risk behavior survey.

6.2.8. Policy Approval

The committee postponed the recommendation to the next meeting.

- 6.2.8.1. Policy 9000 – Bylaws of the Board – General Statement
- 6.2.8.2. Policy 9100 – Bylaws of the Board-Organization - DELETE
- 6.2.8.3. Policy 9110 – Bylaws of the Board-Organization-Number of Members and Terms of Office - DELETE
- 6.2.8.4. Policy 9111 – Bylaws of the Board-Organization-Number of Members and Terms of Office-Filling Vacancies - DELETE
- 6.2.8.5. Policy 9120 – Bylaws of the Board-Officers
- 6.2.8.6. Policy 9130 – Bylaws of the Board-Standing Committee
- 6.2.8.7. Policy 9133 – Bylaws of the Board-Instruction and Personnel Operations Committee
- 6.2.8.8. Policy 9140 – Bylaws of the Board-Special Committees
- 6.2.8.9. Policy 9210 – Bylaws of the Board-Duties of Officers, Members and Auxiliary Personnel-President
- 6.2.8.10. Policy 9220 – Bylaws of the Board-Duties of Officers, Members and Auxiliary Members-Vice-President
- 6.2.8.11. Policy 9230 – Bylaws of the Board-Duties of Officers, Members and Auxiliary Personnel-Clerk – check w/WASB
- 6.2.8.12. Policy 9250 – Bylaws of the Board-Individual Members
- 6.2.8.13. Policy 9300 – Bylaws of the Board-Methods of Operation
- 6.2.8.14. Policy 9310 – Bylaws of the Board-Adoption and Amendment of Policies
- 6.2.8.15. Policy 9320 – Bylaws of the Board-Adoption and Amendment of Bylaws-DELETE
- 6.2.8.16. Policy 9330 – Bylaws of the Board-Adoption and Amendment of Administrative Regulations-DELETE
- 6.2.8.17. Policy 9333 – Bylaws of the Board-Procedures for Information Request by Board Members
- 6.2.8.18. Policy 9360 – Bylaws of the Board-School Board Legislative Program
- 6.2.8.19. Policy 9361 – Bylaws of the Board-Board of Education Meetings-Flag and Pledge of Allegiance
- 6.2.8.20. Policy 9361.1. – Bylaws of the Board-Regular Meetings
- 6.2.8.21. Policy 9361.2. – Bylaws of the Board-Special Meetings
- 6.2.8.22. Policy 9361.4. – Bylaws of the Board-Organization Meeting-DELETE
- 6.2.8.23. Policy 9363 – Bylaws of the Board-Notification of Members
- 6.2.8.24. Policy 9364 – Bylaws of the Board-Public and Executive Session
- 6.2.8.25. Policy 9364.1. – Bylaws of the Board-Meetings Open to the Public
- 6.2.8.26. Policy 9365 – Bylaws of the Board-Construction of the Agenda/Advance Delivery of Meeting Materials
- 6.2.8.27. Policy 9367 – Bylaws of the Board-Quorum
- 6.2.8.28. Policy 9368 – Bylaws of the Board-Meeting Conduct
- 6.2.8.29. Policy 9368.1. – Bylaws of the Board-Order of Business-Regular Business Meeting
- 6.2.8.30. Policy 9368.2. – Bylaws of the Board-Parliamentary Procedure
- 6.2.8.31. Policy 9369 – Bylaws of the Board-Minutes
- 6.2.8.32. Policy 9410 – Bylaws of the Board – District Meetings-Annual District Meeting
- 6.2.8.33. Policy 9510 – Bylaws of the Board – District Elections-Voter Qualifications

6.2.9. Other

No other business was discussed.

6.3. WASB Legislative Network Member

No report.

6.4. CESA Representative

Palarski reported on the recent Board of Control meeting.

6.5. Student Representative

The council held a clothing drive for the Women's Community last week for teen clothing. Upcoming activities are the student/staff basketball game for March Madness on 3/14 and a shake sale for St. Patrick's Day. Leadership training is being scheduled.

6.6. Superintendent**6.6.1. Update on Characteristics of Effective Schools**

The Board heard an update on the Characteristics of Effective Schools.

6.6.2. Update on President's Own Marine Band

The superintendent reported on the potential return of the "President's Own" Marine Band on October 15, 2008.

6.6.3. Reduction in Worker's Compensation Experience Modifier

Information was provided on the reduction in the districts worker's comp experience modifier.

6.6.4. Presentation on Senior High Reading Interventions

The Board heard a presentation on the senior high reading interventions by Todd Bohm, teachers Wendy Vesper, Julie Weller, Luanne Richardt, Donna Hejtmanek, Traci Maki, and Language Arts Coordinator Jennifer Rauscher.

6.6.5. Commendations

6.6.5.1. FBLA Advisers Judi Olson and Sue Nash report on the results of the FBLA Region 2 Leadership Conference – 33 team members participated and 24 placed in the "Top 10" of their individual competition. Fourteen students qualified for state competition.

6.6.5.2. Advisers William Lauber's and Cynthia Brenner's report on the results of the Junior high MathCounts 8th grade team of four students' participation in the Wisconsin Valley Region competition with one student advancing to state.

6.6.5.3. Parents letter of commendation for Assistant Principal Todd Bohm for his role in helping their daughter graduate.

6.6.5.4. WIAA "Sports" Report "Plus" commending the sportsmanship of the 7th grade girls' game between Medford and Everest. Coaches are Justin Jacobs and Clint Steinke.

6.6.5.5. Steve Pophal has been elected president of the National Association of Secondary School Principals.

6.6.6. Other**6.6.6.1. National School Breakfast Week**

The Superintendent informed the Board the week of March 5-9 is National School Breakfast Week.

7. Unfinished Business**7.1. District Goals****7.1.1. Educational Plan**

The board was updated on the emerging framework for the district goals 1, 2 and 4.

8. New Business**8.1. Senior High Educational Plan Exception**

Motion by Hancock, second by Sutton, to approve an exception from the district's requirement for enrollment in six courses for the 2nd semester on the recommendation of Dr. Johansen as submitted.

Motion carried on a voice vote.

8.2. Immunization Clinic

Motion by Kasten, second by Hancock, to approve the Marathon County Public Health Department's proposal to provide school based immunization clinics for students contingent upon the use of open house times before school starts, weekends and evenings (non-instructional hours). Motion carried on a voice vote.

8.3. Other Business**8.3.1. International Construction Challenge Out-of-State Trip**

Motion by Hancock, second by Kasten, to approve the International Construction Challenge Team's trip to Las Vegas March 9-15 and support in the amount of \$1477.42 as requested and

the FCCLA organization's trip to New Orleans from March 9-12 to provide service to citizens affected by Hurricane Katrina. Motion carried on a voice vote.

8.3.2. FCCLA Out-of-State Trip

See item 8.3.1.

9. Petitions and Communications

Memorial acknowledgements by:

- 9.1. Arnold Overgaard family (father of Jack Overgaard).
- 9.2. Family of Eugene Cramer (father of Sally Cramer).
- 9.4. Family of Raymond Tretter (father of Todd Tretter)
- 9.3. Dorothy Overgaard family (mother of Jack Overgaard).
- 9.4. Family of Andrew "Andy" Zoromski (father of Margo Engebretson).
- 9.5. Family of Leatrice Antoniewicz (mother of Leon Antoniewicz).

10. Future Meeting Dates

- 10.1. Instruction & Personnel Operations Committee
Tuesday, March 11, 2008
7:30 a.m., Administration Bldg.-Board Rm.
- 10.2. Finance & Facilities/Support Services Committee
Tuesday, March 11, 2008
8:30 a.m., Administration Bldg.-Board Rm.
- 10.3. Next Regular Board Meeting
Tuesday, March 18, 2008
7:30 p.m., Administration Bldg.-Board Rm.

11. The Board will adjourn to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(e) – to vote on the recommendation of the hearing officer on the expulsions of two students, to discuss a pending personnel issue, and to consider the superintendent's 2008-2009 contract.

Motion by Sutton, second by Hancock, to approve adjournment to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(e) – to vote on the recommendation of the hearing officer on the expulsions of two students, to discuss a pending personnel issue, and to consider the superintendent's 2008-2009 contract. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes.

Time was 9:32 p.m.

12. Reconvene in Open Session

Motion by Kasten, second by Hancock, to approve the superintendent's 2008-09 contract.

The Board reported two (2) student expulsions as recommended by the Hearing Expulsion Officer were approved.

13. Adjourn

The meeting adjourned at 11:01 p.m.

Respectfully submitted,

Rita A. Kasten, Clerk

Elizabeth M. Schultz, Secretary to the Board

PLEASE NOTE: These minutes are not the official minutes of the Board of Education until they are approved at the March 18, 2008 board meeting.