

D. C. EVEREST AREA SCHOOL DISTRICT
6300 Alderson Street, Weston, Wisconsin 54476

Regular Monthly
Board Meeting

June 24, 2008

7:30 p.m.

MINUTES

1. Call to Order

The regular monthly school board meeting was called to order by President Schaefer on June 24, 2008, at 7:30 p.m., at the Administration Building.

2. Roll Call

Board members present were Mary Hancock, Rita Kasten, Larry Schaefer, Andrew Sutton and Gretchen Thuot. Members absent were Jason Jablonski and Valerie Palarski, Also present were Kristine A. Gilmore, Superintendent of Schools, Thomas R. Owens, Assistant Superintendent Business/Personnel Services, and Lois M. Alt, Assistant Superintendent, Curriculum, Instruction & Technology. For visitors: See Register.

3. Pledge to the Flag

Those present recited the pledge to the flag.

4. Hearing of Delegations Present

No one addressed the board.

5. Consent Agenda

Motion by Hancock, second by Sutton, to approve the following consent agenda: With a roll call vote, Hancock-yes, Kasten-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried.

5.1. Approval of Minutes of May 27, 2008

5.2. Recommended Employment/Resignations/Contract Adjustments

Certified Staff

<i>Name</i>	<i>Position</i>	<i>Degree/Step</i>	<i>%</i>	<i>Start</i>	<i>New/Replace</i>
Amanda Volpe	Elementary Teacher-Riverside	BA (1)	100	8/21/08	Replace
Jacqueline Shymanski	Language Arts/Reading-SH	MA (4)	100	8/21/08	Replace
Jamie Betry	Physical Education Teacher-JH	BA (5)	70	8/21/08	Replace
Amy Annala	Spanish Teacher - JH	BA (1)	100	8/21/08	Replace
Lisa Alexander	Special Education Teacher-SH	BA (5)	100	8/21/08	Replace
Paula du Vair	Reading Recovery/Reading Tea- Evergreen/Schofield	BA (5)	100	8/21/08	Replace
Rosalie Matthiae	Career Specialist	MA (2)	100	8/26/08	Change in group
Scott Atkinson	Music Teacher-Elem	BA (1)	100	8/21/08	Replace
Jayne Brandenburg	Special Education Teacher-Elem	BA (1)	100	8/21/08	New

Support Staff

<i>Name</i>	<i>Position/Bldg.</i>	<i>Wage/hr</i>	<i>Start</i>	<i>Type</i>	<i>New/Replace</i>
Linda Davies	Summer School Asst	\$10.10	6-16-08	EPU	Replace
Nicole Kopp	Secretary to Dir. Pupil Services	\$12.23	6-30-08	EPU	Replace

At-Will Contracts:

Cory Jaeger	Network Manager	\$63,237/yr
Jeff Busha	Webmaster	\$54,461/yr
Patti Schneider	System Support Tech	\$19.58/hr
Hershel Webb	System Support Tech	\$18.76/hr
Tommy Lo	System Support Tech	\$18.76/hr
Seng Sia Thao	System Support Tech	\$20.73/hr
Phyllis Baumann	Software Support Tech	\$12.38/hr
Kammy Koelbl	Program Facilitator	\$40,579/yr
Mary Stubbs	District LPN	\$16.34/hr
Donna Hejtmanek	Transition Specialist	\$63,344/yr
Randy Schwalbach	Naturalist	\$12.82/hr
Christopher Mark	Weight Room Supv.	\$10.31/hr

Concession Stand 08-09:

Marilyn Lausche	FT Concession Stand	\$11.68
Denys Kaskavitch	PT Concession Stand	\$9.84

Nonteaching Employees

<i>Name</i>	<i>Position/Bldg</i>	<i>% Based on Append. B/C</i>	<i>Start</i>	<i>New/Replace</i>
Jennifer Straub	Color guard Coach-SH	50% of hourly base, max 120 hours	6/9/08	Replace
Resignation(s)/Retirement(s) Certified Staff				

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Type</i>
Gretchen Weber	50% Kindergarten Teacher-RO	June 11, 2008	Resignation
Sandra Bourquin	Secretary to Director of Pupil Services	June 30, 2008	Retirement
Karin Rutz	Music Teacher-Riverside	June 11, 2008	Resignation

5.3. Treasurer's Report-General/Other Fund Bills

Checks #1189126-189518 in the amount of \$752,663.71 in payment of general fund bills.

5.4. Budget Transfers – Twelve (12) as attached**5.5. Grant Applications(s)/Budget(s) Approval-None****5.6. Youth Options Program-None****5.7. Fund-Raising Request(s)**

5.7.1. DCE Dance Team request to raise funds by soliciting businesses for donations.

5.8. Gift(s)/Bequest(s)-None**5.9. Tuition Agreement(s)/Waiver Request(s)-None****5.10. Policy Approval – Second Reading**

Policy 6119 – Instruction-D.C. Everest Area School District Parental Partnership

6. Reports/Considerations**6.1. Instruction & Personnel Operations Committee – June 17, 2008****6.1.1. Review of Supervisor of Community Services Position**

Motion by Thuot, second by Kasten, to approve the recommendations of the review committee that the position of Supervisor of Community Services be reclassified and a part-time hourly at-will event facilitator be added with no additional cost to the district. Motion carried on a voice vote.

6.1.2. WKCE Report

The committee heard a report of WKCE scores from Dr. Fondell.

6.1.3. Student Rights & Responsibilities Handbook and Policies in Appendix

Motion by Thuot, second by Kasten, to approve the Student Rights & Responsibilities Handbook and policies (rules & exhibits enclosed as informational items) as revised. Motion carried on a voice vote.

- 6.1.3.1. Policy 4120 – Personnel -Staff/Student Ethical Relationships
- 6.1.3.2. Policy 5100 – Students-Equal Education Opportunities
- 6.1.3.3. Rule 5100R –Students- Pupil Nondiscrimination
- 6.1.3.4. Exhibit 5100E-A – Students-Pupil Nondiscrimination-Harassment Report Form
- 6.1.3.5. Policy 5101 – Students-Pupil Nondiscrimination-Equal Access of Non-Curriculum-Related Student Groups
- 6.1.3.6. Policy 5110 – Students-Definition of Full-time and Part-time Students
- 6.1.3.7. Policy 5112 – Students-Attendance-Ages of Attendance
- 6.1.3.8. Policy 5112.1 – Students-Early Admission to Kindergarten and First Grade
- 6.1.3.9. Rule 5112.1R – Students-Early Admission
- 6.1.3.10. Policy 5113 – Students-Attendance and Truancy – DELETE and NEW
- 6.1.3.11. Rule 5113 – Students-Attendance and Truancy – NEW
- 6.1.3.12. Exhibit 5113E-A – Students-Truancy Letter
- 6.1.3.13. Exhibit 5113E-B – Students-Truancy Letter

- 6.1.3.14. Exhibit 5113E-C – Students-Truancy Letter
- 6.1.3.15. Exhibit 5113E-D – Students – Truancy Letter
- 6.1.3.16. Exhibit 5113E-E – Court Referral-Juvenile – DELETE
- 6.1.3.17. Exhibit 5113E-F – Summary Truancy Documentation
- 6.1.3.18. Exhibit 5113E-G – State Statute 118.15 – DELETE
- 6.1.3.19. Exhibit 5113E-G – Students-Excused Absences-Course Record/Agreement - NEW
- 6.1.3.20. Exhibit 5113E-H – State Statute 118.16 – DELETE
- 6.1.3.21. Policy 5113.2 – Students – Excused Absences – DELETE
- 6.1.3.22. Rule 5113.2R – Students – Excused Absences – DELETE
- 6.1.3.23. Exhibit 5113.2E – Students – Excused Absences-Course Record/Agreement-DELETE (Changed to 5113E-G)
- 6.1.3.24. Policy 5113.3 – Students-Summer School Attendance-DELETE
- 6.1.3.25. Policy 5117 – Students-School Attendance Areas
- 6.1.3.26. Policy 5131.7 – Students-Student Locker Searches
- 6.1.3.27. Policy 5145.4 – Students-Pupil Discrimination Complaint Procedures
- 6.1.3.28. Exhibit 5145.4E-A – Students-Pupil Nondiscrimination-Discrimination Complaint Form
- 6.1.3.29. Policy 6161.4 – Instruction-Elementary and Secondary-Guidelines for Educational Uses of Technology

6.1.4. At-Will Employees

Motion by Thuot, second by Kasten, to approve the following policies (rules included as informational items), as a first reading. Motion carried on a voice vote.

- 6.1.4.1. Policy 4140 – Personnel – At-Will Employees – NEW
- 6.1.4.2. Rule 4140R – Personnel – At-Will Employees – Employment & Benefit Policy - NEW
- 6.1.4.3. Policy 4142 – Personnel – Information Systems Technician Systems Support Technician – DELETE
- 6.1.4.4. Policy 4143 – Personnel – Network Manager/Webmaster – DELETE

6.1.5. Food Service Employees

Motion by Thuot, second by Kasten, to approve the following policy (rules included as informational items), as a first reading. Motion carried on a voice vote.

- 6.1.5.1. Policy 4213P – Food Service Personnel – Employment and Benefit Policy –NEW
- 6.1.5.2. Rule 4213R – Food Service Personnel – Employment and Benefit Policy – NEW-Revised from 4213P
- 6.1.5.3. Rule 4213.1R – Food Service Personnel – Concession Stand Operator at Greenheck Field House – NEW-Revised from 4213.1P

6.1.6. Other Items

No other items were discussed.

6.2. Finance & Facilities Support Services Committee

The Finance & Facilities Support Services Committee met immediately preceding the board meeting on the following items.

6.2.1. Initial Revenue Limit Worksheet for 2008-09

The committee reviewed the initial revenue limit worksheet for the 2008-09 school year.

6.2.2. Proposed District Tax Levy

Motion by Sutton, second by Hancock, to approve a recommendation to the annual meeting for an initial levy of \$21,698,805, which at this time computes to a levy rate of \$9.96, an increase of 69 cents per thousand of equalized value. Motion carried on a voice vote.

Of the remaining \$2.5 million of new revenue limit authority approved by voters, this proposal applies about half of that authority in the 2008-09 fiscal year and applies the remaining amount over the next one or two fiscal years depending upon need and changing demographics.

6.2.3. Proposed District Budget

Motion by Sutton, second by Hancock, to approve the preliminary 2008-09 district budget in the amount of \$75,994,054. Motion carried on a voice vote.

General Funds	\$59,343,937
Special Projects	8,251,833
Debt Service	4,252,894
Food Service	2,144,967
Trust Fund	1,180,000
Community Services	820,423
GRAND TOTAL	\$75,994,054

6.2.4. Summary of Insurance Report and Approval for 2008-09

Motion by Sutton, second by Hancock, to approve Wausau Insurance as the district's liability line carrier effective July 1, 2008 and accept the Summary of Insurance report. Motion carried on a voice vote.

6.2.5. Wausau Child Care Agreement for Use of Facilities

Motion by Sutton, second by Hancock, to approve the Wausau Child Care Agreement for Use of Facilities for 2008-2010 at Weston, Rothschild, Evergreen, Riverside and Mountain Bay elementary schools. Motion carried on a voice vote.

6.2.6. Report of 403(b) Third Party Administration (TPA) & Plan Management

The committee heard a report of the TPA 403(b) evaluation by CESA 2 and CESA 9 committees.

6.2.7. Budget Transfers for End of Year

Motion by Sutton, second by Hancock, to approve authorization to make any transfers necessary to balance end of year accounts. Motion carried on a voice vote.

6.2.8. GASB 45 OPEB Report for 2008-09

Motion by Sutton, second by Hancock, to approve acceptance of the GASB 45 OPEB report for 2008-09. Motion carried on a voice vote.

6.2.9. Maintenance of Fields Program

The committee heard a comment about the status of the district's field maintenance program and reviewed an evaluation by Rettler Corporation.

6.2.10. 2008-09 Milk Bid

Motion by Sutton, second by Hancock, to approve the 2008-09 milk bid. Motion carried on a voice vote.

6.2.11. Girls' Hockey Request

Motion by Sutton, second by Hancock, to recommend to the board approval of the district offering 9 hours of free ice for the 3 home games at an approximate cost of \$1200. Motion carried on a voice vote.

6.2.12. Policy Approval

Motion by Sutton, second by Hancock, to approve the following policy, as a first reading. Motion carried on a voice vote.

6.2.13. Policy 3700 – Business Operation-Energy Management-NEW

6.2.13.1. Other Items

6.3. WASB Legislative Network Member – No report

6.4. CESA Representative – No report

6.5. Student Representative – No report**6.6. Superintendent**

6.6.1. Senior High Co-Curricular Program Success

The board reviewed a report on the high school co-curricular program's success.

6.6.2. WIAA Update

The superintendent updated the board on the WIAA and conference realignment.

6.6.3. Commendations

6.6.3.1. Supreme Travel's commendation of the Everest Band and instructors (Ted Aarrestad, Ann Johnson and Kevin Short) for their performance, character and behavior on the Washington, D.C. trip.

7. Unfinished Business

District Goals

Superintendent brought up the matter of board retreat. Members will be surveyed for availability

8. New Business

8.1. Approval of Agenda for Annual Meeting – July 28, 2008

Motion by Kasten, second by Sutton, to approve the agenda for the annual school district meeting on July 28. Motion carried on a voice vote.

8.2. Annual Meeting Statute

The board discussed the annual meeting and WSS 120.08, School district meetings.

8.3. Other

9. Petitions and Communications

9.1. Todd Janke family thank you to the school board and all district staff for their support, cards, flowers, generosity, and thoughtfulness at the time of the death of their daughter and sister, Madalyn Mae.

9.2. Family of Dennis Pempek (father-in-law of Linda Doescher) thank you for tribute.

9.3. Thank you for tribute for her sister-in-law from Allisha Blanchette.

9.4. Sally Cramer thank you for the \$50 reimbursement.

9.5. DECA students' thank you to the board for support of their participation in DECA Internationals.

9.6. Rita Weiske-Johanning thank you for the recognition dinner, certificate and retirement gift.

9.7. Jeff Ryan thank you for the 25-year watch, pen and recognition dinner.

9.8. Karen Haines thank you for the retirement gift and the support of her and the Fine Arts Department.

9.9. Tom Owens thank you for the recognition of his 30 years of service.

9.10. Becky Harris thank you for memorial tribute for her father.

10. Future Meeting Dates10.1. Instruction & Personnel Operations Committee

Tuesday, July 22, 2008 - 7:00 a.m.

Administration Bldg.-Board Rm.

10.2. Finance & Facilities/Support Services Committee

Monday, July 28, 2008 – 6:00 p.m.

Administration Bldg.-Board Rm.

10.3. Annual Meeting

Monday, July 28, 2008, 7:00 p.m.

D.C. Everest Senior High School Auditorium

10.4. Next Regular Board Meeting

Monday, July 28, 2008, Immediately Following Annual Meeting

Administration Bldg.-Board Room

11. Adjourn

5.1.-6

ITEM NO. 77
6/24/08

Schaefer adjourned the meeting at 8:22 p.m.
Respectfully submitted,

Rita A. Kasten, Clerk

Elizabeth M. Schultz, Secretary to the Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the July 28, 2008 board meeting.